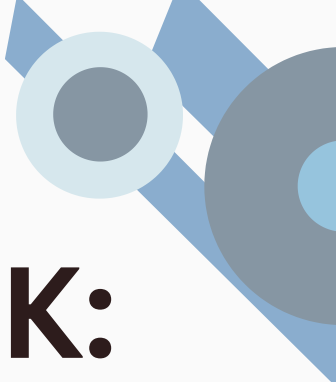




DOCTOR OF PROFESSIONAL PRACTICE

**Transform Practice, Elevate Expertise:
Your Path To Professional Excellence**





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About UTM
Universiti Teknologi Malaysia (UTM) is a leading Research University in Engineering, Science and Technology. It is located in Johor Bahru, Kuala Lumpur and Pagoh, Malaysia. It is renowned for being at the forefront of engineering and technological knowledge and expertise.

YOUR JOURNEY STARTS HERE...

Universiti Teknologi Malaysia (UTM) is dedicated to producing future-oriented graduates and has established itself as a leader in producing highly skilled graduates who earn premium salaries in Malaysia. As a knowledge hub, UTM acknowledges its responsibility to create unique solutions to the challenges its staff, students, society, and industries face. This commitment contributes significantly to the nation's socioeconomic progress, embodied in its tagline, ***"Innovating Solutions."***

UTM's **Doctor of Professional Practice (DPP)** program at UTM exemplifies this commitment by integrating advanced professional skills and innovative problem-solving capabilities into its curriculum. The DPP program aims to produce experts tackling real-world challenges and driving progress in various industries.



Innovating Solutions



EDUCATION THAT TRANSFORMS

UTM is committed to providing the best academic, research and outreach programmes to enhance lives and prepare students to meet challenges and embrace opportunities.

For more information:



smart.utm.my/admission



UTM Johor Bahru
(1,144 Hectares)



UTM Kuala Lumpur
(35 Hectares)



UTM Pagoh
(50 Hectares)

UTM CAMPUSES



OUR PROGRAMME

◀◀◀ IN BRIEF

The Doctor of Professional Practice programme, the first of its kind in Malaysia, is a collaborative effort by eight engineering, science, and technology faculties of UTM. It offers a balanced blend of taught coursework and research activities. Candidates will engage in eight cutting-edge courses and complete a capstone project, enabling professionals to apply their extensive practical experience to doctoral-level research.

In this program, your professional expertise takes center stage. Through the capstone project, candidates harness their practical knowledge to conduct advanced research. The focus lies on developing innovative solutions to real-world challenges within your field. ***Structured into six-stages, the capstone project guides candidates through problem identification to project endorsement, with clear milestones to measure progress.***

Candidates have the flexibility to choose both university and industry supervisors, benefiting from their mentorship and experience. ***Our program offers a self-paced, 100% online delivery format.*** Additionally, our ***fee structure is flexible***, based on the number of credits enrolled, allowing you to tailor your financial commitment according to your needs.



1 entry point per year
(October intake)



3 – 8 years duration



1 Capstone Project



Flexible supervision
meetings



Maximum 6 courses
per year



Classes delivered
100% online



THIS PROGRAM IS FOR YOU **IF.....**

- ☐ You want to make a significant contribution to professional practice with transferable skills to your area.
- ☐ You are interested in collaborative learning.
- ☐ You wish to study for a doctorate while remaining in employment.
- ☐ You wish to conduct a research that benefits your organisation, resulting in organisational or policy-related changes.

PROGRAMME CODE

PROGRAMME CODE	FACULTY
EKADA5LJA	Faculty of Civil Engineering (https://civil.utm.my)
EKEDA5LJA	Faculty of Electrical Engineering (https://www.fke.utm.my)
EKMDA5LJA	Faculty of Mechanical Engineering (https://mech.utm.my)
EKTDA5LJA	Faculty of Chemical and Energy Engineering (https://fkt.utm.my)
ECSDA5LJA	Faculty of Computing (https://comp.utm.my)
EBEDA5LJA	Faculty of Built Environment and Surveying (https://builtsurvey.utm.my)
ERTDA5LKA	Faculty of Artificial Intelligence (https://fai.utm.my)
EMJDA5LKA	Malaysia-Japan International Institute of Technology (https://mjiit.utm.my)

HOW IT WORKS?

In this program, students are expected to complete five core courses and one elective. These courses will be completed within the first 3 semesters of your study. Unlike academically founded graduate programs, the DPP allows professionals to develop doctoral-level research, building on their tacit knowledge acquired through years of professional practice. We call this the capstone project. You will choose your university and industry supervisors and benefit from their experience as a mentor on your capstone project.

- 5 CORE COURSES
- 1 UNIVERSITY GENERAL COURSE
- 2 ELECTIVE COURSES
- 1 CAPSTONE PROJECT

❑ 80 total Credit Hours
❑ 30% taught course & 70% research

5 CORE COURSES: 15 CREDITS

Students are required to pass the 5 core-courses. These courses cover essential knowledge and skills necessary for the discipline and are designed to provide a strong foundation for further study and professional practice.

Course	Descriptions	Credits
ELPD 1113 Research Methods For Capstone Project	This course covers the principles of research methodology applicable to any engineering discipline, including both theoretical and practical aspects of preparing a research proposal.	3
ELPD 1123 Project Ideation	This course introduces students to the fundamentals of design thinking and guides them through the design thinking process.	3
ELPD 2143 Technology, Commercialisation & Marketing of Innovative Product	This course is intended for individuals who require a fundamental understanding of the concepts behind successful commercialization of innovation and marketing of innovative products.	3
ELPD 1233 Applied Analytics and Data for Decision Making	This course exposes students to identify and test the best solutions for improving performance and integrating concepts from operational excellence methodologies for optimum data-driven decision-making.	3
ELPD 2253 Doctoral Seminar in Engineering Research	This course is designed to equip doctoral students in engineering with the essential knowledge and skills needed to excel in their research endeavors. This seminar serves as a dynamic platform for intellectual exchange, critical thinking, and collaborative exploration of emerging engineering research topics. Students will engage in rigorous discussions, critique research methodologies, and develop the research competencies necessary for success in the field of engineering.	3
TOTAL		15

UNIVERSITY GENERAL COURSE: 3 CREDITS

Students are required to pass one university general course.

University General Course

Course	Descriptions	Credits
ULPD 1013 Ethics for Professional Practice	This course aims to provide a comprehensive understanding of ethical principles, moral reasoning, and professional codes of conduct essential for ethical practice in engineering, manufacturing, and construction. It explores the ethical challenges and dilemmas practitioners may face in their careers, equipping students with the knowledge and skills needed to make ethical decisions, uphold integrity in their profession, and adhere to relevant regulations and codes of ethics.	3
TOTAL		3



ELECTIVE COURSES: 6 CREDITS

Students are required to pass two elective courses. Choose 2 from the followings:

Course	Descriptions	Credits
ELPD 3163 Future of Work	This course explores the dynamic intersection of engineering, technology, entrepreneurship, sustainability, and the evolving landscape of work. It equips the students with the knowledge and skills needed to navigate, shape, and innovate in the future of work within the engineering profession while fostering an entrepreneurial mindset and a commitment to sustainability. Students will delve into emerging technologies, human-centered design principles, and innovative approaches to engineer the sustainable future of work in diverse engineering contexts.	3
ELPD 3173 Design, Technology and Planning for Sustainability	This course is designed to empower students in delving into the diverse field of sustainability. Emphasizing the amalgamation of sustainable design principles, advanced technologies, entrepreneurial creativity, and urban planning concepts, participants will acquire a comprehensive grasp of sustainability. The curriculum aims to equip students with the abilities necessary to conceive, execute, and guide sustainable projects that tackle environmental challenges and resilience factors. Additionally, the course places a strong emphasis on fostering social equity and economic viability, encompassing entrepreneurial initiatives with sustainability as their foundation. The program aligns with the current Sustainable Development Goals and complies with Environmental, Social, Governance (ESG) regulations and policies.	3
ELPD 3184 Customer Centricity as Competitive Advantage	This course explores the significance of consumer-centricity in engineering and technology-based organizations. Students will investigate the vital role of customer-centricity within today's competitive landscape. Engaging discussions will focus on methodologies like design thinking and customer journey mapping, financial concepts such as Customer Lifetime Value (CLV), and strategies for leveraging feedback and integrating models to enhance customer experiences.	3
ELPD 3153 Artificial Intelligence for Engineering Practice	This course provides students with a comprehensive perspective on the study of Artificial Intelligence (AI) concepts, specifically tailored for application in engineering practices. While covering essential topics and theories of AI, the course goes beyond by integrating practical insights into data input, reduction, and output, emphasizing algorithm usage in engineering contexts. In particular, the course delves into the theoretical and practical aspects of various search algorithms, knowledge representations, and machine learning methods, demonstrating their relevance and application in engineering. The curriculum features hands-on implementations through assignments, fostering both individual and group-based exploration of AI in engineering practices.	3
ELPD 3193 Safety Engineering	This course covers fundamental concepts of safety engineering and understanding safety of equipment commonly used in engineering installation and maintenance, safety of chemicals used in engineering processes and implementation of safety engineering programs in engineering installations and plants.	3

CAPSTONE PROJECT: 56 CREDITS

Our Capstone Project consist of six-stages structured industrial projects to guide candidates for timely completion

Course	Descriptions	Credits
ELPD 1110 Industrial Project 1: Problem Identification and Conceptions	This course involves identifying a specific engineering problem within a chosen domain, conducting initial user research and stakeholder interviews to understand needs, constraints, and desired outcomes, and utilizing design thinking principles to ideate and conceptualize potential solutions. Additionally, students will conduct an extensive literature review to comprehend existing solutions, theories, and gaps related to the identified problem. By the end of the course, students will have a well-defined problem statement and conceptual framework for their industrial project, setting the stage for further development and research in subsequent courses.	7
ELPD 1220 Industrial Project 2: Design and Planning	This course involves translating conceptualized ideas into detailed design specifications using engineering principles, standards, and industry requirements. Additionally, students will develop a comprehensive project plan outlining tasks, timelines, resource requirements, and milestones for the development and implementation of their solution. This phase ensures that the conceptual solutions are meticulously planned and ready for practical execution.	7
ELPD 2130 Industrial Project 3: Prototyping/ Modelling and Development	This course focuses on developing prototypes or models based on detailed design specifications to test feasibility and functionality within an industry context. It emphasizes an iterative development approach, refining prototypes or models based on industry feedback and practical assessments. This iterative process ensures that the prototypes are continually improved and aligned with industry requirements and expectations.	7
ELPD 2240 Industrial Project 4: Implementation and Testing	This course involves planning and executing experiments or simulations to test developed solutions or theoretical models in controlled environments or pilot settings, considering operational constraints and organizational needs. Additionally, it encompasses conducting comprehensive testing and integration of solutions within the industry environment to ensure compatibility and performance. This phase ensures that the solutions are effectively implemented and thoroughly tested to meet industry standards and requirements.	14
ELPD 3150 Industrial Project 5: Operation and Performance Assessment	This course involves monitoring and supporting the operational implementation of solutions within the industry, addressing any operational challenges to ensure smooth functioning. It also includes collecting experimental data, conducting in-depth analyses, and evaluating the performance, efficiency, and impact of the implemented solutions through rigorous validation processes, using industry-relevant metrics and benchmarks. This ensures that the solutions not only function effectively, but also meet the performance standards and expectations of the industry.	14
ELPD 3260 Industrial Project 6: Contributions, Impacts and Reflections	This course focuses on discussing the tangible outcomes, contributions, and impacts of the developed solutions or models in the field of engineering, emphasizing their originality, applicability, practicality, or theoretical advancements. It also addresses the ethical implications, societal impact, and adherence to relevant regulatory or ethical guidelines. Additionally, students will engage in critical self-reflection to evaluate the entire capstone project and research process, learn from their experiences, and identify insights for future research.	7
TOTAL		56

STUDY PLAN

YEAR 1	SEMESTER 1	CODE	COURSE	TYPE	CREDIT HOURS
		ELPD1113	Research Methods for Capstone Project	Core	3
		ELPD1123	Project Ideation	Core	3
		ELPD1110	Industrial Project 1: Problem Identification and Conceptions	Research	7
		TOTAL			13
	SEMESTER 2	CODE	COURSE	TYPE	CREDIT HOURS
		ULPD1013	Ethics for Professional Practice	UGE	3
		ELPD1233	Applied Analytics and Data For Decision-Making	Core	3
		ELPD1220	Industrial Project 2: Design and Planning	Research	7
		TOTAL			13

YEAR 2	SEMESTER 1	CODE	COURSE	TYPE	CREDIT HOURS
		ELPD2143	Commercialisation & Marketing for Innovative Products	Core	3
		ELPD31X3	Elective 1*	Elective	3
		ELPD2130	Industrial Project 3: Prototyping / Modelling and Development	Research	7
		TOTAL			13
	SEMESTER 2	CODE	COURSE	TYPE	CREDIT HOURS
		ELPD2253	Doctoral Seminar in Engineering Research	Core	3
		ELPD2240	Industrial Project 4: Implementation and Testing	Research	14
		TOTAL			17

*There are five (5) Elective Courses offered and the Student choose two (2)

- ELPD 3163 - Designing The Future of Work**
- ELPD 3173 - Design, Technology and Planning For Sustainability**
- ELPD 3184 - Customer Centricity As Competitive Advantage**
- ELPD 3153 - Artificial Intelligence for Engineering Practice**
- ELPD 3193 - Safety Engineering**

**Subject to availability

STUDY PLAN

YEAR 3	SEMESTER 1	CODE	COURSE	TYPE	CREDIT HOURS
		ELPD31X3	Elective 2*	Core	3
		ELPD3150	Industrial Project 5: Operation and Performance Assessment	Research	14
		TOTAL			17
	SEMESTER 2	CODE	COURSE	TYPE	CREDIT HOURS
		ELPD3260	Industrial Project 6: Contributions, Impacts and Reflections	Research	7
		TOTAL			7

*There are five (5) Elective Courses offered and the Student choose two (2)

- ELPD 3163 – Designing The Future of Work**
- ELPD 3173 – Design, Technology and Planning For Sustainability**
- ELPD 3184 – Customer Centricity As Competitive Advantage**
- ELPD 3153 – Artificial Intelligence for Engineering Practice**
- ELPD 3193 – Safety Engineering**

**Subject to availability

WHY THIS PROGRAMME?

WHAT IS DISTINCTIVE ABOUT THE DPP PROGRAMME?

● YOUR PROJECT MENTORING STARTS IMMEDIATELY

Unlike most programmes, which require students to complete all courses before commencing their research project. In this programme, candidates are mentored by an appointed academic and industry supervisor to develop a capstone project starting in the first semester. We believe that starting your project early will allow you to better understand the project you are working on and make connections with your supervisor.

● LINKED INTRINSICALLY TO YOUR WORKPLACE

In this programme, your work becomes the focus of your study and as such your project enhances and develops your professional practice. The emphasis is on the development of new advanced approaches to professional practice within your field. It is designed around the concept of developing, facilitating, implementing and/or evaluating change to either an individual's current practice or that of an organization as a whole.

● STRUCTURED CAPSTONE PROJECT

Our capstone project is structured into a six-stages of industrial projects. These six-courses are designed to allow candidate to devise an innovative solution for a real-world problem progressively from problem identification to project endorsement with specific milestones.

● RECOGNITION OF PRIOR LEARNING AND EXPERIENCE

This programme allows previous learning (both formal courses and informal learning from experience) to be recognised for its contribution to the development of practice.

● GAIN IN-DEMAND SKILLS

Study core industry driven skills alongside sought-after specialist streams to excel in the modern business landscape.

HOW TO APPLY



CHECK YOUR QUALIFICATION:

URL:
<https://odl.utm.my/program>

1



2

CHOOSE YOUR PROGRAMME RELATED TO YOUR AREA:

URL:
<https://odl.utm.my/program/>

APPLY ONLINE

URL:
<https://odl.utm.my/program/>

3



4

COMPLETE APPLICATION

Personal Info, Field of Study, Academic Qualification, Work Experience, English Language Proficiency (For International Only), Financial Support, Referee

PAY PROCESSING FEE

FPX/ Direct Debit, Credit Card
Electronic Funds Transfer at:
<https://payhub.utm.my/>

5



6

UPLOAD DOCUMENTS

Master Qualification, Academic Transcripts, MyKad/ Passport sized photograph, Copy of MyKad/ Passport (with photo and personal details, Proof of Processing Fees

SUBMIT YOUR APPLICATION

7



8

CHECK APPLICATION STATUS

URL:
<https://smart.utm.my/admission>

RECEIVED OFFER LETTER

9



◀◀◀ **ADMISSION**

- ✓ A Master's Degree from Universiti Teknologi Malaysia or any other Institutions of higher learning recognised by the Senate.
- ✓ Other qualifications equivalent to a Master's degree and experience in the relevant field recognised by the Senate; or
- ✓ Minimum of 3 years working experience in related field.
- ✓ English Language Requirement: Applicants whose medium of instruction for their first degree was not English will be required to provide evidence of language ability via an IELTS (average score of 6.5) or TOEFL minimum score of 600-paper-based or score of 250 – computer-based test result.
- ✓ Malaysian candidates who have APEL certificate. A T-8 can be taken into account for purposes entry
- ✓ Detail information about entry requirements maybe found on our admissions site, <https://smart.utm.my/admission/>

HARDWARE & SOFTWARE REQUIREMENTS

INTERNET ACCESS

It is recommended that distance learning students have regular access to a personal computer with internet. Lectures are typically delivered through video conferencing platform. Recorded lecture videos are also available if you miss the live online session. Therefore, you will need access to a computer, the internet, and a fully up-to-date web browser. A high-speed connection is preferable.

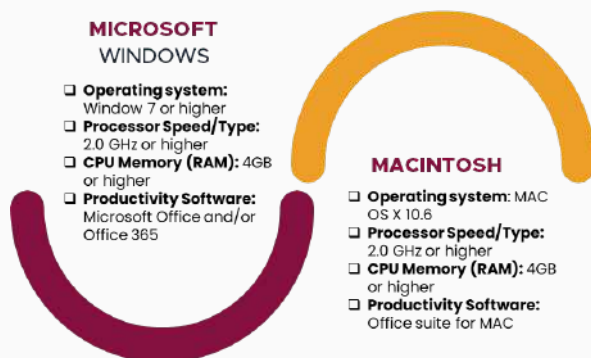
You also need a high internet bandwidth. We recommend minimum 1 Mbit download and 0.5 Mbit upload speed. Your internet bandwidth can be checked using the following link: <http://www.speedtest.net/>

PLATFORM	BROWSERS
WINDOWS 10	FIREFOX 60 ESR, EDGE, INTERNET EXPLORER 11, CHROME
WINDOWS 7	FIREFOX 60 ESR, INTERNET EXPLORER 11, CHROME
MAC OS X	FIREFOX 60 ESR, CHROME
LINUX (SCIENTIFIC LINUX 6 & 7)	FIREFOX 60 ESR

The supported Firefox versions are based on the Extended Support Release (ESR) versions that Firefox provides. No one version of Chrome is specified due to the nature of Chromereleases. No one version of Edge is specified due to the nature of Windows 10 releases. However, any changes in the minimum specifications will be updated on the ODL website.

COMPUTER REQUIREMENTS

The following are the required computer hardware and software. Please understand that these are the minimum requirements. You should check with your instructor for any other hardware or software requirements specific to your course. You can also find this information in the course syllabus.



COMPUTER SKILLS

You will need some basic computer skills to be a successful online student. Below is a list of the necessary skills.

BASIC SKILLS

Create, save, copy and locate files/folders; Navigate between two or more applications; Minimise/maximise windows

EMAIL SKILLS

Send, open, and reply to messages, enter a message subject. Send, open, and save on attachment

WEB BROWSER/MOODLE SKILLS

Go to specific URL, follow a hypertext link; conduct a basic search using a search engine. Download and install plug-in; Zip (compress) or unzip a file; Update browser as needed; Upload an assignment file; Respond to a forum post

WORD-PROCESSOR AND SLIDE PRESENTATION SKILLS

Open a new/existing file; save a file; rename a file; Cut, paste, format text; Print a document; Add, remove, re-arrange and slideshow

BECOMING AN ODL STUDENT

BEING AN ODL STUDENT

All our courses are designed for self-paced learning with an opportunity to interact with the instructors through video conferences or chat. Each course includes a mixture of rich content, targeted learning strategies, dynamic screens, interactive tests, exercises with feedback, and illustrative case studies. The approach is meant to make complex topics accessible to novice learners, while also meeting the needs of experienced professionals wishing to update their skills. In addition to the course materials, you will find links to online resources, recommended readings, and self-study tutorials to get you started in applying what you have learned.

STUDENT IDENTITY VERIFICATION

Universiti Teknologi Malaysia verifies the identity of a student who participates in Open Distance Learning through at least one of the following options:

- A secure login and pass code
- Proctored examination

Proctored examinations may be required for a summative assessment for certain courses. If required, a qualified proctor, approved by the instructor, must verify the identity of the student taking the exam. Online proctoring is also available as an alternative to verify student identity.

STUDENT ORIENTATION

First-time distance learning students are required to complete the 'ODL Student Orientation course' prior to the start of classes.

The orientation will also show up in your class list under 'My courses' in the ODL learning management system. The online orientation helps to familiarise students with the Moodle environment and outlines key strategies for success as an online student.

YOUR RESPONSIBILITY

As a UTM ODL student, you are required to comply with the rules and regulations. Students must register for the courses at the beginning of the semester, pay the tuition fees, and practice academic integrity during the studies.

ASSESSMENT

COURSEWORK

There are several types of assessment employed by the program to evaluate students' learning outcomes. Each course has a different set of assessments depending on the nature of the course. The details of the assessment method used in each course can be found in the individual course information. The assessment includes various means such as presentations, group assignments, individual assignments, case analysis and discussion, online quizzes, online tests, and portfolios.

CAPSTONE PROJECT

The Capstone Project consists of six industrial projects. This industrial project is required to be completed every semester and considered as part of the summative assessment. The students will work on their industrial projects under the supervision of the supervisors at the respective faculties and/or industry supervisors. Every semester, students are required to submit the Industrial Project Report and Progress Report. Both reports will be assessed by the supervisors.

The Industrial Project Report is not graded but it will indicate the readiness of the students to move to the next phases. This Industrial Project Report shall be used to evaluate the research progress of the students. Results from the evaluation of Progress Report (graded) is in the form of Satisfactory (MM), Unsatisfactory (TM), or Failed (GG).

After the students complete Industrial Project 2 and get approval from the supervisors, the students will be assessed through project audit for the purpose of improvement. The Project Audit will be assessed by two assessors.

The compilation of Industrial Projects 1-6 will be a Capstone Project that serves as a final assessment for the viva-voce. Three examiners will be appointed to evaluate the Capstone Project (two examiners from the universities – internal and external, and one from the industries).



STUDENT SUPPORT & SERVICES

We offer a range of support services ready to help you with your studies, including a library, IT support, career advice, counselling, and more..

1 Library

The web page <https://library.utm.my/library-guides-for-odl/> provides our distance learners access to a wide range of online library resources: online databases, e-journals, and e-books. Students may also access our large collection of research databases via <http://ezproxy.utm.my>. You need to log in using your UTMID credentials. Additionally, you will find links to e-resources throughout the library search and library catalogues.

2 my.utm.my: The One-Stop Student Portal

The web page <http://my.utm.my> is the portal that links you to important information, including admission records, fees statements, and exam results.

3 E-mail Services

Our ODL students will receive an email generated by UTM Digital with @graduates.utm.my as the domain. Official and important information will be sent to your @graduate.utm.my email address. Hence, students are encouraged to check this email account regularly (daily) throughout the semester. You may log in to your account through the Gmail platform at <https://mail.google.com>. Your username is "[userid]@graduate.utm.my". Your initial password will be your birth date [MMDDYYYY]

4 ODL Website and Learning Management System (LMS)

Some important sites that you should frequently visit:

- ODL website at <http://www.odl.utm.my> for information related to our ODL programme.
- Learning Management System (LMS): <https://odlssystem.utm.my>

The LMS allows students to access course materials, submit assignments, view important announcements, and communicate with peers and course facilitators. All teaching and learning is conducted within this platform, including accessing teaching materials, discussion through the forum, live video conferencing sessions, online quizzes, and assignment Submission. The courses in which students are registered will appear on their dashboard automatically.

5 Psychology and Counselling

As a student, you will have access to our psychology and counselling services, dedicated to supporting you throughout your studies. Our trained counsellors will assist you throughout your period of study with both academic and personal concerns. The details can be found at <https://studentaffairs.utm.my/counsellingcentre/>

DEFERMENT, SUSPENSION, AND TERMINATION

Deferment is permitted under the following situation:

- Deferment of study due to health reasons requires a certified medical report from a recognized Medical Officer. This deferment does not count towards the duration of study.
- Deferment may also be granted for reasons of interest to the University or the Nation. Deferment for reasons other than health or University/Nation interest will count towards the duration of study.
- Deferment for more than two consecutive semesters is not permitted.
- Failure to register after two consecutive semesters of deferment may result in termination.



ACADEMIC DISHONESTY

Students are expected to keep their UTMID username and password confidential, to submit only original work, and to adhere to the Universiti Teknologi Malaysia policy on academic dishonesty.

Honesty and integrity are essential to the free exchange of ideas and knowledge at Universiti Teknologi Malaysia. Students share in the responsibility to develop and maintain an atmosphere where new ideas can be discussed and presented while recognising the original work of others. Graduates of Universiti Teknologi Malaysia will pursue professional careers in which people's lives and the welfare of the environment are entrusted to them. Therefore, it is critical that students understand and honour the principles of honesty and integrity that they will carry into their future endeavours.

In the age of the internet, it may appear that intellectual property may be freely exchanged; however, this is not the case. Individuals who labour over such creations – whether physical or digital – have the right to receive compensation and/or recognition for the use of their work under copyright law in the United States. Students are responsible for ensuring that the work they present as their own is truly their own. When the work of others is presented, it must be properly attributed and cited. This includes information that is in the public domain.

The use of Generative Artificial Intelligence (GAI) must comply with Academic Regulations and other professional standard documents adopted by the university. The guideline of using GAI can be referred to UTM Center for Advancement in Digital and Flexible Learning ([UTM CDex](#)).

FEES

- **Local** RM 55,090.00*
- **International** RM 71,490.00*

*All fee is subject to change

Fees structure for each semester

➤ Local Students

LOCAL STUDENTS	TUITION FEES BY SEMESTERS (RM)						TOTAL FEES (RM)
	SEM 1	SEM 2	SEM 3	SEM 4	SEM 5	SEM 6	
REGISTRATION FEE	670	–	–	–	–	–	55, 090
SERVICE FEE	1,470	1,470	1,470	1,470	1,470	1,470	
STUDY FEE*	7,410	7,410	7,410	9,690	9,690	9,690	
TOTAL	9,550	8,880	8,880	11,160	11,160	5,460	

Note:

*Study fee rate will be determined based on the number of credit hours that they have registered within the period for Amendment of Course Registration. Course Withdrawal after the Amendment of Course Registration period will not affect the fees for the semester. Please refer to study plan at page 16.

Fees structure for each semester

➤ International Students

INTERNATIONAL STUDENTS	TUITION FEES BY SEMESTERS (RM)						TOTAL FEES (RM)
	SEM 1	SEM 2	SEM 3	SEM 4	SEM 5	SEM 6	
REGISTRATION FEE	2,670	-	-	-	-	-	71,490
SERVICE FEE	1,470	1,470	1,470	1,470	1,470	1,470	
STUDY FEE	9,750	9,750	9,750	12,750	12,750	5,250	
TOTAL	13890	11220	11220	11220	14220	6720	

Note:

*Study fee rate will be determined based on the number of credit hours that they have registered within the period for Amendment of Course Registration. Course Withdrawal after the Amendment of Course Registration period will not affect the fees for the semester. Please refer to study plan at page 16.

GRADUATION

● Degree Conferrals and Graduation

A student is to be awarded a degree after obtaining complete total credits for graduation as determined by the curriculum of the program with academic standing of Good Pass (KB) and paid all fees.

● Ordering and Release of Transcripts

UTM ODL graduates can apply for transcripts through the UTM online system. The graduate will be charged MYR25.00 for each transcript. Applications can be submitted through <http://aimsweb.utm.my/UTMTrAS>

● Commencement Ceremony

Students who meet the requirements for graduation will be awarded their degree through the University Senate. The convocation ceremony will be held at UTM Johor Bahru, Malaysia. Attendance is optional, but the distance learning students are welcome to visit the university, meet fellow graduates, and celebrate their success.



FAQS

ABOUT THE ODL PROGRAMME

1. Will my degree certificate say ‘Open Distance Learning’ on it?

No, your master degree certificate will not specify that you completed an online programme. This will only be stated on your transcript.

2. Is there any age limit for this programme?

There is no age limit for this programme as long as you fulfil all the admission requirements.

3. How can I pay the tuition fees?

The University encourages you to pay your fees online via the a-commerce portal.

4. Would I be able to switch from a campus course to an online course halfway through my degree?

No, it is not possible for a student to switch from a campus course to an online course half way through the study.

5. How I can find out whether this programme is accredited?

The UTM ODL programme has been accredited by the Malaysian Qualifications Agency (MQA), and recognised by the Government of Malaysia. You can learn more about accreditation through the MQA website at www.mqa.gov.my

6. How long will it take before I know whether I’m admitted?

To ensure that applicants are fairly and thoroughly considered, there are several stages all applications must pass through before an offer can be made. As your application proceeds through the various stages, and when the final decision is reached, the status of your application will be updated at smart.utm.my

7. Where will I graduate?

The convocation ceremony will be held at UTM Johor Bahru, Malaysia. Attendance is optional, but the distance learning students are welcome to visit the University, meet fellow graduates, and celebrate their success

8. Am I required to visit or be on campus?

Travelling to the UTM campus is not necessary. Our distance learning programme can be completed from wherever you are in the world without visiting the University. However, some courses may include a laboratory component or proctored exam, which will be held on campus or in another designated location. Review your instructor’s syllabus for specific details about any required meeting dates and times.

FAQS

ABOUT ODL SUPPORT

1. What support will I have as an online student?

You're not on alone when you study via ODL at UTM. Many types of support are available, including e-resources, library materials, IT support, an online helpdesk.

2. If I have further questions, whom should I contact?

You may contact us at 03-2180 5187/5197 or email us at sps.kl@utm.my.



FAQS

ABOUT ONLINE LEARNING DELIVERY

1. What do I need to complete a distance learning course?

You will need access to a computer with a microphone, speaker, and camera, a strong internet connection, and an up-to-date web browser. You need to be familiar with word processing, accessing online resources, generating and sending documents electronically, file management, navigating a website, and the ability to critically assess the validity of web-based content.

2. How are online courses delivered?

Our courses are structured as weekly online meetings through our online learning management system. Our lecturers also run regular live online lectures via our video conferencing system, which students are encouraged to attend, enabling them to communicate in real-time. Class sizes are kept small (not more than 20 students) to maximise interaction between students and instructor.

3. How do I access my study materials and lectures?

Online students are required to log in to our Open Distance Learning Management System at <https://odlssystem.utm.my> to view the syllabus and grades; to contact lecturers, classmates, and support services; and to access course materials and lesson progress. You need to familiarize yourself with and be competent in using this system.

4. How long should it take to complete the programme?

The time required to complete an online degree depends on the amount time you are able to commit to your study. An online degree can take between three to eight years.

5. Can I take an online course without enrolling in a degree programme?

No. If you wish to earn a degree, you must enrol in the corresponding programme. Visit admissions at <http://admission.utm.my> to apply.

6. Can I transfer my online course credits to another school or university?

Yes, all online course credits can be transferred to another institution, providing that they meet the requirements of that institution.

FAQS

ABOUT ONLINE LEARNING DELIVERY

7. Do I have to sign in at particular time?

Yes, to an extent. Log in to your online course on the first day of the semester. Enrolment is established when you submit the syllabus quiz, which must be done within the first ten percent of the class. Look for the deadline date to submit your syllabus quiz at the top of your online course. Failure to submit your syllabus quiz by the deadline will result in you being automatically withdrawn from the class. Once you have established enrolment, you will need to regularly log in to complete assignments, communicate with your instructor and classmates, and receive feedback and grades for work completed. Follow the syllabus and submit assignments on time to receive credit.

8. If I have a question, how do I get in touch with my instructor?

Your instructor will list their contact information at the top of syllabus. That information will include e-mail, phone number, office hours and location, and the best times to reach them.

9. How many students will be in class?

Just like a seated class, each distance learning course has a set number of places available, which varies from class to class. To avoid ineffective delivery, a maximum of 20 students per class has been set.

10. Will we have group projects in an online class?

Your instructor will determine the course content for each class and will list any projects in their syllabus. As a rule, online instructors will offer both individual and group projects as graded assignments in order to provide you with the best educational experience possible.

11. Is it compulsory to attend the online meeting?

Attendance at the online lecture sessions is not compulsory. Students are expected to self-study using the provided self-instructional materials. School of Graduate Studies (SPS) will monitor completion of at least 20% of coursework by week 6. Students with low completion rate may be advised to drop the course for the semester. It is expected that students has completed at least 80% of the course materials by week 14 of the semester. .

FAQS

ABOUT ONLINE LEARNING DELIVERY

12. Will there be a final exam?

Please refer to your course syllabus for specific details on assessment.

13. Who monitors online courses?

Each course has a designated instructor who will teach the course. You should contact your instructor if you have any questions or concerns about the content of the course. Your instructor's contact information is listed on their syllabus.

14. Do students who take online classes get the same content as students who take seated classes?

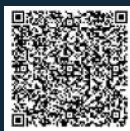
Each course has a dedicated instructor who will facilitate the learning experience through a variety of online techniques, making the online class academically equivalent to on-campus classes.





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